A Sustainable & Repeatable Methodology to Identify & Assess Business Processes for Automation

**Accelirated Discovery™**

RPA & AI technologies are enabling business process automation at multiple levels including processes, tasks, and workflows. However, RPA & AI must be looked at as a part of an overall enterprise automation program where smaller business wins and ROI, collectively, translates into the overall Digital Transformation of an organization. After surveying several RPA & AI Customers we found that very few organizations are maximizing the potential of RPA & AI programs due to challenges with discovering, identifying, and assessing processes.

Accelirate’s Accelirated Discovery methodology and Service offering is designed to help Clients discover and identify business processes and tasks that are candidates for RPA & AI automation by avoiding the typical mistakes that Enterprises make in the business analysis process. The AcceliratedDiscovery approach consists of the following components:

1. **STANDARDIZE**
   - Identify Key Stakeholders & Management
   - Standardize Business Nomenclature & Automation Motivators
   - Define Organizational Structure & Functional Areas
   1 Week

2. **CATEGORIZE**
   - Create Automation Candidate List
   - Allocate Processes & Tasks into one of three categories: Mechanical, Intelligent & Waste
   - Conduct Metric Analysis for Potential Value Return
   1 - 2 Weeks

3. **ORGANIZE**
   - Conduct I.M.F. Assessment
   - Elimination of Identified Waste
   - Classify Candidates Into their respective opportunity tranches: RPA, AI, OCR, IT and Human
   1 – 2 Weeks

4. **RATIONALIZE**
   - Creation of Automation Pipeline
   - Grouping of Candidates based upon calculated value return and placed into respective waves: Quick Wins, Long-Term Value and Re-Engineer
   1 – 2 Weeks

Companies are made up of departments, departments are made up of people, people have tasks, processes, and workflows, and these tasks and processes and workflows are categorized as Manual/Repetitive tasks, High IQ tasks, and Waste. Tasks and processes labeled as wastage are defined as those that are unnecessary, such as the formatting of documents and spreadsheets; items that have no clear business or task value. Once the categorization is done, Manual/Repetitive tasks are assessed for Automation, High IQ tasks are left for Humans to complete (or are incrementally tackled with AI Technologies), and wastage tasks can potentially be eliminated entirely. The benefit of this approach is to not only maximize the potential of automation, but also clean out potential wastage type tasks/activities that bog down employees; thus maximizing ROI.

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